

The First Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year 2013-14 (1st July 2013 to 30th June 2014)

Part – A

I.Details of the Institution

1.1 Name of the Institution

BPHE Society's Centre for Studies in Rural Development
Institute of Social Work and Research

1.2 Address Line 1

CSRD Campus

Address Line 2

Station Road

City/Town

Ahmednagar

State

Maharashtra

Pin Code

414001

Institution e-mail address

csrd.iswr@gmail.com

Contact Nos.

0241-2346328

Name of the Head of the Institution:

Dr. Suresh Ramdas Pathare

Tel. No. with STD Code:

0241-2346328

Mobile:

9850652670

Name of the IQAC Co-ordinator:

Dr. Jaimon Varghese

Mobile:

8055082463

IQAC e-mail address:

csrd.iswr@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

MHCOGN12800

1.4 NAAC Executive Committee No. &Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)*

EC/61/RAR/79 dated 15/09/2012

1.5 Website address:

www.csrd.edu.in

Web-link of the AQAR:

csrd.edu.in/iqac/AQAR_2013-14.doc

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71	2006	5 years
2	2 nd Cycle	B	2.48	2012	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

24/08/2006

1.8 AQAR for the year:

2013-14 (1/7/2013 to 30/6/2014)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2012-13 12/10/2018 (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

 Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid UGC 2(f) ☒ UGC 12(B) ☒ ☒

 Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Social Work, Faculty of Mental, Moral & Social Sciences

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
--	----------------------	---------	----------------------

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
-----------------	----------------------	--------	----------------------

UGC-Special Assistance Programme	<input type="text"/>		<input type="text"/>
----------------------------------	----------------------	--	----------------------

UGC-Innovative PG programmes any other (<i>Specify</i>)	<input type="text"/>		<input type="text"/>
---	----------------------	--	----------------------

UGC-COP Programmes	<input type="text"/>
--------------------	----------------------

2.IQACComposition and Activities

2.1No. of Teachers	<input type="text" value="5"/>
--------------------	--------------------------------

2.2No. of Administrative/Technical staff	<input type="text" value="1"/>
--	--------------------------------

2.3No. of students	<input type="text" value="0"/>
--------------------	--------------------------------

2.4No. of Management representatives	<input type="text" value="3"/>
--------------------------------------	--------------------------------

2.5No. of Alumni	<input type="text" value="1"/>
------------------	--------------------------------

2. 6No. of any other stakeholder and community representatives	<input type="text" value="1"/>
---	--------------------------------

2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
--------------------------------------	--------------------------------

2.8 No. of other External Experts	<input type="text" value="0"/>
-----------------------------------	--------------------------------

2.9 Total No. of members*	<input type="text" value="11"/>
---------------------------	---------------------------------

2.10No. of IQAC meetings held	<input type="text" value="5"/>
-------------------------------	--------------------------------

2.11 No. of meetings with various stakeholders: No.	<input type="text" value="23"/>	Faculty	<input type="text" value="13"/>
--	---------------------------------	----------------	---------------------------------

Non-Teaching Staff	<input type="text" value="4"/>	Students	<input type="text" value="4"/>	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="-"/>
--------------------	--------------------------------	----------	--------------------------------	--------	--------------------------------	--------	--------------------------------

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Faculty, Institution and Curriculum Development

2.14 Significant Activities and contributions made by IQAC

- 1) Regular collection of feedback from students and giving suggestions to the teachers to improve the quality of their teaching.
- 2) Designing and launching of need based autonomous academic programmes.
- 3) Ensuring usage of interactive and participatory teaching – learning process.
- 4) Ensuring continuous evaluation of students.
- 5) Motivating and training students for excellence in social work knowledge skills and values by initiating appropriate programmes
- 6) Encouraging and facilitating for initiating, undertaking and expanding the field extension programs in community and with government/non government organisations.
- 7) Creating, Maintaining and renovating physical infrastructure and learning resources as per the requirement of programmes and projects.
- 8) Supporting co-curricular and extra-curricular activities for overall personality development of the students.
- 9) Ensuring effective students support services for students
- 10) Maintaining smooth functioning of the organisation and efficient and transparent governance by frequent meetings with faculty, students and other stakeholders. .
- 11) Faculty and institutional development programmes

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ol style="list-style-type: none"> 1) Encouraging and ensuring usage of interactive and participatory teaching – learning methodologies with electronic aids and equipments. . 2) Activation of new programs and courses based on need and demand 3) Organising seminars and conferences for the academic exchange and dissemination of research findings 4) Organise workshops for students for additional skill development for effective field work training. 5) Organise extension and outreach programme regularly to extend the Institute's social responsibility to the community and at the same time provide field based training to the students in social work practice 6) Undertake need based extension projects and community based research projects 7) Encourage faculty for research, publication and paper presentation in seminars and conferences 8) Encourage faculty and staff members for participation in professional development programmes 9) Organise students' welfare, support, career guidance, job placement and development activities for overall development and better career after the completion of the course 10) Networking and collaboration with non-government organizations, government departments and academic institutions at the local, national and international levels 11) Suggest and facilitate Institutional and infrastructural development activities for the overall improvement of the quality of the teaching and learning in the campus 	<ol style="list-style-type: none"> 1) Procuring and Maintaining teaching learning aids equipments (electronic) 2) MAMR (Masters of Arts in Mass Relations) affiliated to SPPU was activated in 2013-14 academic session with 10 students 3) 3rd International Conference on "Spirituality and Social Work: Vision for Just, Equitable and Compassionate Society was organized during 21st to 23rd March 2014 4) Four skill workshops, 4 orientation programmes and 13 observation visits were conducted for students 5) Students were placed for field based social work training in 19 developmental organisations, 12 rural communities, and 7 industrial units 6) Altogether 5 extension projects and 4 research projects have been undertaken by the Institute 7) Faculty members attended and made 41 paper presentations at national and international seminars and conferences, published one book and two articles 8) One faculty member undertook post doctoral studies in University of North Carolina, USA under C.V. Raman fellowship of UGC and two library staff members attended library automation workshop 9) 43 students have benefited from Earn & Learn Scheme; 14 special guidance sessions were held besides one day personality development programme for girl students; 16 students attended National and International Conferences; and several students benefited from career guidance and job placement cell 10) 38 local, 6 state, 1 national and 1 international level collaborations 11) Additional computers, wifi enabled campus, library renovation, and Common Room for Non-Residential Students were the infrastructural and institutional improvements for the year

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR was placed before Management & review of the activities was taken by Management. The Management approved for the plan of action chalked out by the IQAC and authorised the Director to initiate proposed programmes and activities as per action plan.

Part – B Criterion wise report

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	*01	**01	02	
UG	-	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	01	Nil	***01	***01
Certificate	-	##01	#02	#02
Others	-	-	-	-
Total	02	01	05	03

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

* MSW – Masters in Social Work affiliated to Savitribai Phule Pune University

** MAMR – Master of Arts in Mass Relations affiliated to Savitribai Phule Pune University

***DDM – Diploma in Disaster Management affiliated to Savitribai Phule Pune University

CBC – Certificate in Basic Counselling

NGO- Certificate in NGO Management

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options:

Semester & Credit

(ii) Pattern of programmes::

Pattern	Number of programmes
Semester	MSW/MAMR (4 semesters – 2 years)
Trimester	0
Annual	DDM (1 year)
Other	

1.3 Feedback from stakeholders: Alumni

☒

Parents

☐

Employers

☒

Students

☒

(On all aspects)

Mode of feedback :

Online

☐

Manual

☒

Co-operating schools

☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The syllabus of MSW Programme of Savitribai Phule Pune University is undergoing revision. The salient features are as follows.

- 1) Adoption of Choice Based Credit System (CBCS) and Grading System in line with National policies and International practices.
- 2) Updating the content of syllabus with inclusion of contemporary issues, strategies and development programs.
- 3) Providing in-built flexibility to Institutes and students through 'Cafeteria' approach.
- 4) Incorporating new electives.
- 5) Focussing on concurrent i.e. continuous evaluation throughout the programme.
- 6) Internal evaluation is to contribute 50 per cent of the overall performance appraisal of the students.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Master of Arts (Mass Relation) (MAMR) was activated in the Institute under the Centre for Media and Cultural Studies (CMCS). The Centre was introduced with the objective of undertaking media related programmes of studies and also develop programmes for generating social awareness.

The proposed programmes under this centre are:

- Introducing short term course namely Certificate Course in Short Film and Documentary making.
- Establish and run Community Radio.
- Undertake workshops, trainings and awareness generation activities for community, various stakeholders.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty*

Total	Asst. Professors	Associate Professors	Professors	Others
8	5	2	1	-

2.2 No. of permanent faculty with Ph.D. :

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	2	-	-	-	-	-	-	8	2

2.4 No. of Guest (a) and Visiting faculty (b) (To be added)

05

20

06

and Temporary faculty (c)

a

b

c

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	04	03
Presented papers	12	03	-
Resource Persons	03	02	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Considering the interdisciplinary nature of the courses and the background of the learners the methods of training are participatory and learner-focused. The teaching methods involve classroom teaching, field work experience, group discussions, case studies, role plays, and self-learning assignments. Teaching is organised in such a way that students learn as much about social work profession as getting to know self and become sensitive to social realities. Innovative and flexible experiments are undertaken to foster an environment of team spirit and professional integrity. Throughout the teaching programme, opportunities are provided to expand the understanding of self and society. Regular and one to one interaction with faculty members is an important feature of training at CSRSD.

The Institute is committed to develop students' overall personality and to make them responsible citizens and leaders in social service. Innovative processes adopted by the institution in Teaching and Learning include Induction, Orientation program, Observation visits, Case Studies, Field Based Assignments & Mini research, Skill workshops, Media workshops on Audio-Visual Material, Rural Camp, PRA and Micro-Planning exercise, Advanced Orientation Visits, Study Tours outside the states, class-room practice based exercises for developing research skills and methodological understanding.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution

Group assignments, seminar presentations, Individual Assignment, Internal examination, Additional Field Work & Research Guidance, Moderation, availability of Photocopies of answer scripts, moderation and Re-assessment of evaluation scripts.

2.9 No. of faculty members involved in curriculum

Re-structuring/revision/syllabus development

as member of Board of Study(a)/Faculty(b)/Curriculum Development workshop(c)

a

b

c

04

04

08

2.10 Average percentage of attendance of students

81.66

2.11 Course/Programme wise distribution of pass percentage: *(Result of All University Affiliated Programmes)*

Title of the Programme	Total no. of students appeared*	Division				
		Distinction	I	II	III	Pass %
MSW	88	1	52	35	-	100
MAMR	-	-	-	-	-	-
DDM	26	2	20	1	-	88

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes:

IQAC facilitates academic planning, monitoring and execution, organizing seminars, workshops, and improvisation in evaluation systems thereby contributes to teaching-learning process. Every year academic calendar is prepared in advance and displayed for everyone to know the schedule and sequence of events. A system of semester wise written feedback from students is established and the feedback is compiled and analysed for improving the teaching learning processes. The comments and suggestions received from the system of feedback are shared by Director to the respective faculty members. The best practices as well as limitations observed are informed for further improvements. Suggestion box is kept and regularly opened to understand students' needs, ideas and suggestions are appropriately responded. In order to make the planned programmes more meaningful and useful, discussions are held in faculty meeting and the stakeholders meetings. Suggestions given by Visiting Faculty, Alumni, Students, Internal & External experts on viva panel are shared, discussed in IQAC and faculty meeting.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	1

HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	14
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	02	-	03
Library Staff	02	02	-	01
Support Staff	07	01	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- IQAC continued facilitating faculty members to work on the identified core domain and prospective areas of research. All the notifications, announcements and call for Expression of Interest (EOI), invitation of proposals for research, training or consultancy projects are circulated among the faculty members.
- Faculty members and students are encouraged to take up research projects or get involved in ongoing research projects. The Institute publish an Institutional Journal by name “New Horizons in University Education: A journal of social development and social justice” (ISSN-2249-586-X). The faculty members are encouraged to publish research articles/papers in it as well as other Research Journals.
- IQAC ensures that the required infrastructure facilities are made available to students and faculty for undertaking research. They are provided a separate section for research in the library, Computer lab with internet facility, access to online and offline journals, etc. A separate section for research scholars is maintained and books, journals, newspapers, magazines, e-resources and other reading material are made available to do research.
- The faculty members are encouraged to participate in seminars and conferences. They are provided financial assistance for attending Conference and Seminars and present research based papers.

Initiatives to promote research climate amongst students:

- The students were required to do research project as a part of their MSW curriculum. IQAC encourages the faculty members to groom students by providing guidance and continuous support to complete their research. The students are engaged in various research projects undertaken by the institute or faculty members. The institute provides opportunities for students to meaningfully get engaged in ongoing research projects. Students are given training to develop interest in research work and under the guidance of faculty or research staff students get opportunity to get hands on experience of data collection, data entry, data analysis, report writing, etc.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	21.75	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	-	-	-
Outlay in Rs. Lakhs	4.98	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	-	-
Non-Peer Review Journals	-	02	-
e-Journals	-	-	-
Conference proceedings	01	-	-

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (in Rs. Lakhs)	Received (in Rs. Lakhs)
Major projects (01)				
<i>An Action Research to Facilitate People's participation in the process of Rural Community Development through the Exercise of Social Auditing and Micro Planning in Ahmednagar Dist. (MS)</i>	02 yrs	University Grants Commission	8.07	4.74
<i>Awareness and Training on SC/ST Atrocity Prevention Act</i>	01 yr	Special District Social Welfare Office	13.68	13.68
Minor Projects (05)*	-	-		
<i>Coping with Drought A Study</i>	01 year	FCFC Network	0.71	0.28
<i>Drought Relief and Resilience Building</i>	06 mnths	CASA, Mumbai	1.37	1.37
<i>Paradhi Development Plan</i>	01 year	Coro, Mumbai	0.40	0.40

<i>Socio Economic Impact Study on Implementation of MGNREGA in Parner Block Ahmednagar</i>	01 year	Ahmednagar District Collector	2.04	2.04
<i>Vasundhara Watershed Awareness and Training Programme</i>	06 mnths	YASHADA, Pune	6.24	Nil
<i>Indigenization of Social Work Education in Asia</i>	04 mnths	Asian and Pacific Association for Social Work Education (APASWE)	0.49	0.49
Any other(Specify)				
Total	-	-	33.00	23.00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **NA**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For college: **Nil** Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy (Rs.)

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	-	-	-	
Sponsoring agencies	Pune University/ ICSSR	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	01	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

02

03

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **Nil**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **75**

University level* 75 State level

National level International level

3.22 No. of students participated in NCC events: **Nil**

University level State level

National level International level

3.23 No. of Awards won in NSS: **Nil**

University level State level

National level International level

3.24 No. of Awards won in NCC: **Nil**

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	5	
NCC	-	NSS	13	Any other 32

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

a) Extension Activities undertaken by Extension Unit

1. Village Micro-Planning: This year CSRD conducted village micro-planning during 15-18 July 2013. It has created a platform for student social workers to learn and extend their knowledge and skills to village communities. Three villages namely Balewadi, Agadgaon and Kasare in Nagar block were selected for this project. The village community got benefited from this process. The MSW students were placed in the same villages later for their field work so that development plan could be implemented.

2. Vasundhara Watershed Awareness and Training Programme: The Institute is appointed as Project Training Organisation (PTO) for two villages of Shrigonda block of Ahmednagar district. The programme was commissioned by YASHADA, Pune under the Government of Maharashtra's Integrated Watershed Management Project (IWMP). The institute conducted Watershed Awareness and Training Programmes for the various groups in 02 villages of Shrigonda block.

3. Training and Awareness Programme on Prevention of Atrocities Act: In view of the increasing events of atrocities on Dalits in the district of Ahmednagar the district planning office appointed the institute as training institute to conduct training programmes and awareness about Prevention of Atrocity Act. The programme was organised for Police officers, Grampanchayat members, village revenue officers and community members. The programme was organized in 14 Tehsils (56 villages) of Ahmednagar District. The programme was held with support from District Social Welfare Office, Ahmednagar. With the help of street theatre, social songs, information booklets and posters people were educated and made aware about use and misuse of Prevention of Atrocity Act. Training Programmes were held at every *Tehsil* for the officers and *panchayat* members from the villages.

4. Drought Relief and Rehabilitation Programme: Ahmednagar district was affected by drought during the reporting year. The immediate need of the community was to get drinking water and fodder for livestock. The institute took initiative to organise fodder camp and made provision for drinking water in three villages. Drought relief and rehabilitation programme was implemented in three drought affected villages namely Balewadi, Sonewadi and Mahaldhara. The institute received support from CASA and it was implemented with active involvement of Faculty and Students of the Institute.

5. Child Guidance and Counselling Centre at Anand Sadan: Anand Sadan, is being developed as an urban extension project. It is being developed as centre for conducting various community outreach programmes of CSRD. The main programmes of the Anand Sadan include non-formal education in the form of remedial and supplementary coaching to school dropouts and school going children of the neighbourhood, home visits for counselling

the parents, life skills training for the adolescent and youth, personality development programmes, cultural and sports activities for the children.

b) Extension Activities undertaken by National Service Scheme Unit: (NSS)

The Institute's NSS Unit has adopted a village Bahirwadi, Tal. Dist. Ahmednagar for undertaking extension / community development activities. During the reporting year Seven days residential camp was held and NSS volunteers actively participated in organizing activities. Besides the NSS Camp, students regularly visited this village and contributed through the following activities:

- Awareness about cleanliness, tree plantation, kitchen garden, soak pits, use of bio-gas, use of toilets, etc. and physical engagement for village cleaning drive, repairs of village internal roads, digging the soak pits, tree plantation and other activities.
- Organized *Shramdan* for construction of Gym, repairs and cleaning of Percolation tank, water tank and waste water management.
- Organized Blood Donation camp and created awareness about blood donation.
- Conducted needs assessment survey of families and prepared development plan for the village.
- Volunteering (*Police Mitra*) for security arrangement and crowd management with police department during Ganapati festival.
- Organized Street play on female foeticide, HIV/AIDS, Alcoholism, Dowry death, Open Defecation free village, girl's education, domestic violence etc. for creating awareness about social evils.
- Awareness on various social issues like global warming, save girl child, HIV/AIDS through organizing rally and use of Posters, presentations and slogans. Also awareness about sanitation and health, waste water management, proper storage and use of drinking water, causes of minor illness like jaundice, Malaria and also other major disease like cancer.

c) Extension Activities undertaken by Faculty and Students during Field Work

The Institute has collaboration with 20 village and slum communities in the radius of 25 km from Ahmednagar. Students and faculty of Urban and Rural Community Development are placed for field work in these communities. While learning community organization skills as an Institutional social responsibility the institute organizes various community development programmes with the active support from village community and mobilizing available resources. the students undertook various programmes in placement villages during their field work. Some of the activities undertaken are as follows:

Community Health program:

- Organized Home visits, rally, street play and other programmes for creating awareness about cleanliness, HIV/AIDS, hygiene and sanitation.
- Health check up camp with the help of Civil Hospital, Vikhe foundation and Kakasaheb Mhaske foundation.
- Eye check up camp and referral for Cataract Surgery was organized in collaboration with Inlaks and Budrani Hospital, Pune.
- Monthly health check up of the people with help of Larson and Tubro, health ambulance service

Women, Youth and Child Development programs:

- Organizing remedial and non-formal education for school going and out of school children.
- Sports, cultural and leadership development activities for children by formation of groups and *Balpanchayat*.
- Village Library for children (issuing books and reading the books together) and developing interest among children for reading.
- Organizing various competition such as essay, speech, drawing, general knowledge etc for identifying and promoting potentials of children in sports and other fields.

- Formation of Youth groups and providing guidance, counselling and referral service individually and in group for career and further studies.
- Formation and strengthening of Women's Self Help Groups for mutual support and livelihood promotion.
- Organizing education and awareness for women on health, hygiene, etc.
- Creating awareness and mobilizing women's participation in local self governance like *gramsabha* and *grampanchayat*.
- Organizing skills training programmes and short term courses for livelihood promotion e.g. lamp decoration, tailoring, cooking etc.
- Programmes on health, hygiene and social awareness for adolescent girls.

Environment, Agriculture and Community Development activities:

- Organizing awareness and training programmes for promoting environment protection and encouraging people for tree plantation, water management, use of toilets and soak pits.
- Awareness on social evils like alcoholism, child marriage, dowry, open defecation, etc.
- Training and guidance for organic farming, kitchen garden, crop insurance policy, watershed management, Cropping pattern, cultivation, animal husbandry, etc.

Criterion – IV

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (acres)	3.62	-	-	3.62
Class rooms (No.s)	6	-	-	6
Laboratories (No.s)	-	-	-	-
Seminar Halls (No.s)	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year	1	-	-	1
Value of the equipment purchased during the year (Rs. in Lakhs)*	22.50773	2.21312	Management Contribution	24.72085
Others**	42	1 (renovated)	***SPPU Under Quality Improvement Programme	43

*Excluding furniture

**Other infrastructural facilities

*** Students Centre/Common Room for Non-Residential Students

SN	*Other infrastructural facilities	Number
1	Common room for girls	1
2	Examination office,	1
3	Store rooms,	2
4	Faculty meeting room,	1
5	General Administration office,	1
6	Director's office,	1
7	IQAC office,	1
8	Learning resource centre,	1
9	Faculty & project staff room,	15
10	Photocopy and printing room,	1
11	Washrooms & toilet blocks,	6
12	NSS office,	1
13	Separate hostel blocks for boys and girls with guest room facility,	3
14	Canteen blocks,	2
15	Parking space,	1
16	Lawns for open door activities,	2
17	Shared play ground facilities	2
	Total	42

1) Computerisation of Administration:

- The Institute has computerised most of the administration activities like admission, scholarships, salary of the staff members, etc. All the admissions are online. Website is used to receive application forms, announce the selection for admission and inform various calendar activities.
- The institution has computerised its finance management systems. The Institute uses Tally 9.2 software for maintaining its accounts in a systematic manner.
- Bio-metric system is installed and used by administration for maintaining the record of daily attendance, holidays, leave, etc. of the employees.

2) Computerisation of Library:

The library services are being computerized. The library has OPAC software for bibliographic compilation. Library users are able to search for books, journals and articles author wise, title wise and topic wise. Printing and photocopying facilities are provided in the library. There is UGC sponsored INFILIBNET online services available for the students and the faculty members providing access to online journals and e-books.

- Two of Library Staff Member Mr. Girish Shirsath (Asst. Librarian) and Mr. Kiran Gite (Library Asst.) participated in Two days State Level Seminar on Library Automation organized by IMS-CD&R during 23rd – 24th Oct. 2013.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	9627	5,89,443.38	120	28,246	9746	617,689.38
Reference Books						
e-Books*	84000+	5,000	6000	5000	90000+	5000
Journals	-	-	15	5025	15	5025
e-Journals*	5000+	5000	1000	5000	6000+	5000
Digital Database	NLIST	5000	NLIST	5000	NLIST	5000
CD & Video	175	3,500	10	150	185	3650
Others (specify)**	960	-	100	-	1060	-

* INFILIBNET-NLIST is UGC sponsored online resource

** Others includes Ph D and Master level Theses of students

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	1	Broad band (4 mbps)	13	1	5	-	-
Added	6	-	-	0	0	1	1	-
Total	24	1	Broad band (4 mbps)	13	1	6	1	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers with browsing facility are made available for students and teachers. Wi-Fi facility is provided in the hostel and Wi-fi points created at the campus giving internet access to students and faculty. A local area network (LAN), a computer network that interconnects all the computers within hostel, institute campus and office building was established to increase accessibility and connectivity. Faculty, staff and students are being trained and facilitated to update their skills to cope up with the upgraded technology. Whenever new systems or technology is upgraded staff members are trained by expert professionals on its application and uses. Those who are trained in SPSS / EXCEL also encourage other staff to update their knowledge.

4.6 Amount spent on maintenance in lakhs:

i) ICT*	2.29671
ii) Campus Infrastructure and facilities	5.61377
iii) Equipments	.15727
iv) Others	2.92833
Total:	10.099328

*ICT (telephone, website, wifi, subscription & printing)

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Institute provides various students support services. IQAC plays important role in organizing induction programme and enhancing awareness among students about available students support services. Students are provided information and guidance about Scholarships, facilities such as Hostel, Canteen, library, Job Placement, mentorship, career counselling, etc. The students' Development officer makes students aware about Students development programmes of University of Pune. The students are encouraged to enrol for Earn and Learn programme, participate in sports and cultural events, etc.

5.2 Efforts made by the institution for tracking the progression

The Institute through its systems of monitoring, supervision and continuous assessment keeps track students progression. The systems like individual conferences, small group discussions, reports submission and presentation students are helped to improve the areas of weaknesses. The placement office endeavours to keep track of alumni students progression and current status. Placement records are maintained and updated after receiving information from students.

5.3 (a) Total Number of students

UG (DDM)	PG (MSW & MAMR)	Ph. D.	Others
30	187	--	--

(b) No. of students outside the state

42

(c) No. of international students

0

Men	Nos	%	Women	Nos	%
	151	69.58		66	30.41

(Total students includes students of University affiliated Programmes and Institute level Prog.)

Last Year (2012-13)						Courses of Study*	This Year (2013-14)					
General	SC	ST	OBC	Divyang	Total		General	SC	ST	OBC	Divyang	Total
51	42	18	36	01	148	MSW	58	56	22	39	2	177
--	--	--	--	--	--	MAMR	4	5	--	1	-	10
7	4	6	2	--	19	DDM	11	8	8	2	1	30
9	2	3	1	1	16	CBC	--	--	--	--	--	--

Demand ratio 1:2

Dropout % 0.03

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Placement Cell provides guidance and coaching for NET/SET/ MPSC and other competitive examinations. The Institute organizes special sessions providing information about various competitive exams. There is a separate section in the Library for books and literature for competitive exams. The Institute has kept track of issue of student's transcripts who pursue higher education in the country, abroad and professional courses.

No. of students beneficiaries

5.5 No. of students qualified in these examinations:

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Institute has a career guidance and placement cell. It arranged career guidance activities for the students, such as, preparation of students' for job placement, printing of placement brochure, arranging sessions on how to prepare resume and appear for interview, arranging counseling sessions informing students about various career options available in Social Work, arranging for campus recruitment by inviting prospective companies and organizations to the Institute, etc. The cell also organizes special guidance sessions under the students' welfare scheme of the University for the first year students for skill and competence building. Special personality development programme for girl students of the Institute is another scheme implemented by the institute to improve their personality suitable for job placement after the studies.

No. of students benefited

Add here the number of students completed MSW-II

5.7 Details of campus placement: (*Placements of MSW students*)

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	40	13	40

5.8 Details of gender sensitization programmes

- During the general orientation programme students in July 2013, sessions were organised by the students' welfare officer regarding gender sensitization and prevention of sexual harassment or any discrimination based on gender.
- The Institute organized one day Workshop on Girls Personality Development on 2nd February 2014 under the scheme of Students Welfare office. During this programme, apart from career guidance, girl students were made aware of their rights for equal opportunity, participation, rights against discrimination and protection from exploitation and violence. They were made aware of the various measures provided by the Institute and the University to protect their rights.
- The institute has constituted an internal complaint committee to prevent sexual harassment of women at the workplace. The names of the committee members with the contact details are displayed on the campus at the prominent places.

5.9 Students Activities

5.9.1. No. of students participated in Sports, Games and other events *includes research, case study etc.*

State/ University level National level International level

* Participation in Sports Competition

** Participation in Conference.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount in Rs.
Financial support from institution	01	3500
Financial support from government	110	18,64,229
Financial support from other sources (<i>Minority Scholarships by Govt. credited directly to students accounts</i>)	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Conference: State / University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students during reporting year. However minor grievances addressed during the reporting year were related to classroom attendance, field work absence and time-table.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- 1) Vision:** “Not things, but men; I dare you; Ye shall know the truth”
- 2) Mission:** “To provide equal opportunities of quality education for creating responsible citizenship, effective leadership and well-informed personnel to undertake responsibilities in the fields of community development and participate in the process of nation building”

6.2 Does the Institution has a management Information System

Yes.

The Institute has the MIS to manage information on academic and administrative aspects of the institution. The Institute maintains a website and information for the students, parents and other stakeholders is regularly updated there. Yearly academic calendar is uploaded on the website. Biometric system is installed for the record of staff member’s attendance, leave, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Institute offered University level and Institute level programmes to cater to the needs of the society.
- The curriculum of the University Programmes is designed and revised by the University. The curriculum is revised after every five years. The faculty members actively participated in the syllabus revision meetings and workshops and provided valuable suggestions for improving the curriculum based on the feedback obtained from stakeholders and the trends in social work profession and practice.
- Based on the changing need of the society the syllabus of the Institute level Programmes is also updated on periodic basis.
- The Institute developed ‘Value Addition Programme’ based on the expectations of the students and the civil society organisations. They were offered to the students over and above prescribed syllabus to improve their employability. The modules covered under ‘Value Addition Programme’ are, language lab, certificate course in Counselling, Certificate course in NGO management and Certificate programme in Human Rights.

6.3.2 Teaching and Learning

- Considering the interdisciplinary nature of the courses and the background of the learners the methods of training are participatory and learner-focused. The teaching methods involve classroom teaching, field work experience, group discussions, case studies, role plays, and self-learning assignments.
- Teaching is organised in such a way that students learn as much about social work profession as getting to oneself and become sensitive to social realities. Throughout the teaching programme, opportunities are provided to expand the understanding of self and society. Regular and one to one interaction with faculty members is an important feature of training at CSRD.
- Faculty members are continuously adopting innovative teaching and learning methodology. This includes working field assignments, research methodology and skills workshop, field based presentation, research/action research in the field, training, etc.

6.3.3 Examination and Evaluation

- The institute conducts examination as per university rules and norms. As per the University's Circular No. 125 the Institute is conducting University examination. All tasks for conducting exam are carried out confidentially by permanent staff. The examination officer oversees the work of evaluation. Internal assignments are evaluated by the subject teacher and students are given individualised feedback for improvement. The criteria's for internal assessment are classroom participation, presentations, assignments, projects, case studies, field based assignments and internal examination.
- The Institute has appointed 'College Examination Officer' for the smooth execution of the examination. University has taken many quality improvement initiatives like decentralisation of 'Central Assessment Programme (CAP)', appointment of inspection squad for ensuring examination discipline and appointment of external observer and senior supervisor. Student can apply for photocopy of the answer sheet from University. Further, a student can apply for revaluation of paper to the University. This ensures transparency in the system.

6.3.4 Research and Development

Identification of the emerging areas for research and continue to undertake Govt, NGO's and CSR projects as per Research Cell plans. The Institute strongly believe that research is complementary to teaching-learning and therefore focuses on it.

- **Ph. D Research Centre:** Institute has been an approved Research Centre under faculty of Mental, Moral and Social Sciences of Savitribai Phule Pune University and has applied for the renewal of recognition. The Institute has two approved Ph D guides
- **Research Projects:** The Institute undertook research projects based on the need of the society and involved faculty members and students in the same. The faculty members were encouraged to undertake major and minor research projects of UGC and ICSSR. The Institute undertook one major research project and one minor research project during the reporting year. Further, research projects were part of the curriculum at masters' level and faculty members provided guidance to the students regarding the same. The Institute appointed Academic and Research Co-ordinator to facilitate the research activities of the faculty members and the students. The students were also encouraged to participate in research competitions, 'Avishkar' organised by the University.
- **Institute's Research Publications:** The Institute continued to publish the Research Journal by name 'New Horizons in University Education – A Journal of Development and Social Justice'.
- **Research Conferences and Workshops:** The Institute organized conferences and workshops on research for faculty members and students. The Institute organised an international conference on Spirituality and Social Work. The Institute encouraged the faculty members and students to present and publish research papers in various conferences and journals.
- **Research Grant:** The institute obtained research grants from state level and national level agencies, such as, UGC, CASA, Savitribai Phule Pune University.
- **Infrastructure:** The Institute provided necessary infrastructure and learning resources including ICT for research. The library has e-resources for research.
- **Research Assistance:** Institute has appointed an academic research coordinator to assist and help the faculty members and students in their research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library:** The Institute has a library and is spread over the area 1258 sq. ft. The set up consist of circulation counter and stacking area, newspaper section, research and reference, librarian's office, journal and periodical section, and separate reading section. The library is equipped with OPAC software for searching for books. The library has collaborative arrangements with other libraries like IMS library and Ahmednagar College Main Library.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **ICT:** The Institute has a well equipped computer lab. The Institute has 18 computers and all are connected in network and have 4 mbps broadband internet facility. The classrooms and seminar halls are equipped with LCD projectors with computers.
- **Physical Infrastructure:** The Institute has adequate physical infrastructure spread across 3.62 acres of land which is shared with its sister organization. The Institute has adequate infrastructural facilities for academic, co-curricular & extra- curricular activities. The Institute is housed in a four-storied building accommodating classrooms, Tutorial rooms, seminar halls, computer labs, Learning Resource Centre (Library), Administrative Office, Staff Rooms, rest rooms etc. The Institute has separate girls' and boys' hostel, canteen, sport facility and vehicle parking facility. The Institute has wind solar backup for continuous electricity power supply.

6.3.6 Human Resource Management

The vision of the Institute is 'Not Things But Men'. The Institute considers 'people' as its asset and undertakes many initiatives for their development.

- The Institute encourages faculty and staff members to participate in Faculty / Staff Development Programmes, Seminars, Workshops and Conferences.
- The Institute encourages faculty members to do research and write research papers. The faculty members are motivated to present or publish their research paper in various national/international conferences/journals. The Institute sponsors the participation of faculty members in such Programmes.
- The Institute facilitates all the government prescribed allowances under the 6th pay commission such as, leave provisions, salaries, increments, and incentives, such as provident fund, gratuity and health insurance to all the staff members.
- The Institute provides access to computer and internet free of charge to staff.
- Loan facility to its staff through B.P.H.E. Credit Cooperative society is available.
- Accommodation to the faculty members who request for the same in the campus is provided.
- The job description for every staff is developed to increase the work efficiency and clarity of tasks to perform. Teaching faculty are preparing teaching plan in advance. Teaching, Non –Teaching and Research Cell staff members were motivated to attend seminars, workshops and present papers.

6.3.7 Faculty and Staff recruitment

Faculty and staff members are recruited following proper selection procedure laid down by University and the norms given by Department of Social Welfare, Govt. of Maharashtra. There are 03 categories of staff recruited- permanent staff for Grant-in-aid programmes, temporary and contractual staff for self financed programmes, and honorary staff for consultation, guidance and completing specific assignments.

6.3.8 Industry Interaction / Collaboration

- The Institute has established a network with non-governmental, voluntary and grassroots level civil society organisations including industries at the local, state and national level, which facilitate the exposure of students to social work practice in the field, field based orientation, concurrent and block field work placement.
- The Institute has initiated projects and research activities in collaboration with national and international organization.
- The Institute has tie-ups with the industries as knowledge partner for field work placement.
- The students and faculty members are engaged in collaborative projects under the Corporate Social Responsibility initiatives of local industries like Crompton Greaves, L&T and Kirloskar.
- Human Resource managers from Industries have been invited for Guest Lectures, Seminars, Workshops, Conferences etc. Further, industrial visits are also organised for students.

6.3.9 Admission of Students

- The government and the University norms regarding the admission of various categories of the population are strictly followed. The students are selected on the basis merit of admission test specially designed for selection of students. The admission test consists of written test, group discussion and personal interview.
- Website, Radio, Newspapers, Magazines, Banner, Handbills, etc. have been used for promotion of various courses of the Institute.
- Orientation and special coaching regarding entrance test is conducted by the Institute for the minority, Scheduled caste and Scheduled tribe students to ensure equal opportunity for the marginalised sections of the society in the programmes of the Institute.
- Separate office for admission is maintained to provide guidance and information to new aspirants for admission. The prospective students are given orientation regarding various courses of the Institute and are facilitated to fill up the online application forms for admission to various courses of the Institute.
- Hostel facility is provided to the students at the time of admission.
- The Institute provides Financial Assistance to Students like instalment facility, government scholarships, earn and learn scheme, support in getting educational loan from banks etc.

6.4 Welfare schemes for

Teaching	Pension, Provident Fund, Gratuity, Loan Facility through Credit Co-operative Society, Reimbursement of health expenses, Group Insurance, First Aid and Call on Doctor.
Non Teaching	Uniform, Provident Fund, Gratuity, Loan Facility through Credit Co-operative Society, Reimbursement of health expenses Earned Leave, Group Insurance, First Aid and Call on Doctor.
Students	Separate Common Rooms for Day Scholars students, Group Insurance, Scholarships, Installment Facility for paying fees, Earn and Learn Scheme, Train and Bus concession for Non-residential students, Concession for home travel for during holidays, Recreational and Sports facility, Canteen and dining , Hostel, First Aid, Regular medical check up, Call on Doctor, Security.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Social Welfare Department	Yes	Director
Administrative	Yes	Social Welfare Department	Yes	Director

6.8 Does the University/ Autonomous College declares results within 30 days? Not Applicable

For UG Programmes

Yes

NA

No

NA

For PG Programmes

Yes

NA

No

NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the circular no. 125, the University has transferred University's examination work to the Institute. The Institute conducts examination by following guidelines of the University. For the smooth conduct of examination the Institute has prepared examination manual.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has promoted autonomy in the affiliated colleges in various ways. The Institute has obtained autonomy in terms of setting question papers and conducting examination under the rule that the course conducted by the Institute is offered to less than 4 affiliated institutions of the University.

6.11 Activities and support from the Alumni Association

- The association extends support in organising 'Alumni Meet' every year which gives an opportunity to alumni to interact with faculty, students and other alumni. The association conducts alumni meetings on regular basis. The association also maintains database of alumni and updates it on regular basis. The association obtains feedback from the alumni and gives opportunity for alumni to participate in the quality improvement.
- The Institute involves alumni in various academic, co-curricular, extra-curricular and extension activities for the benefit of students, such as concurrent, block and job placements. Alumni are the chief correspondents for the conduct of study tour to different parts of the country. Alumni are invited as guests of honour for various functions of the Institute such as welcome day, farewell day, Institute Day, women's day, social work day, etc.

6.12 Activities and support from the Parent – Teacher Association

Parents Teachers Association helps to build a positive relationship amongst the parents and institution for overall quality enhancement. Parents are invited and given briefing about the progress of their children.

6.13 Development programmes for support staff

The Institute encourages staff to take part in the Development Programmes. The Institute provides fees and duty leave for such participation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of 5 KW wind solar power back up system to keep the campus green.
- Efforts are made to make green and eco-friendly campus, carbon neutrality, waste management, manure and wormy-culture, tree plantation, and beautification.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Library re-structuring
- New courses like MAMR, Certificate courses on Human Rights and NGO Management
- Organisation of third International conference on “Spirituality and Social Work: Vision for Just, Equitable and Compassionate Society during 21st to 23rd March 2014
- Workshop on Field work supervision “Process of Case Work” conducted on 11th and 12th September 2013
- Drought Relief and Rehabilitation Programme at three drought affected villages namely Balewadi, Sonewadi and Mahaldhara supported by CASA implemented with active involvement of Faculty and Students of Institute
- Awareness and Training Programme on Prevention of Atrocities Act organized in 14 Tehsils (56 villages) of Ahmednagar District with the support of District Collectorate and the District Social Welfare Office, Ahmednagar

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) Maintain digital classrooms that are equipped with LCD projectors and sound systems
- 2) MAMR (Masters of Arts in Mass Relations) affiliated to SPPU was re-activated in 2013-14 academic session with 10 students
- 3) 3rd International Conference on “Spirituality and Social Work: Vision for Just, Equitable and Compassionate Society was organized during 21st to 23rd March 2014
- 4) Four skill workshops, 4 orientation programmes and 13 observation visits were conducted for students
- 5) Students were placed for field based social work training in 19 developmental organisations, 12 rural communities, and 7 industrial units
- 6) Altogether 5 extension projects and 4 research projects have been undertaken by the Institute
- 7) Faculty members attended and made 41 paper presentations at national and international seminars and conferences, published one book and two articles
- 8) One faculty member undertook post doctoral studies in University of North Carolina, USA under C.V. Raman fellowship of UGC and two library staff members attended library automation workshop
- 9) 43 students have benefited from Earn & Learn Scheme; 14 special guidance sessions were held besides one day personality development programme for girl students; 16 students attended National and International Conferences; and several students benefited from career guidance and job placement cell
- 10) 38 local, 6 state, 1 national and 1 international level collaborations
- 11) Additional computers, wifi enabled campus, library renovation, and Common Room for Non-Residential Students were the infrastructural and institutional improvements for the year accomplished

7.3 Give two Best Practices of the institution

- 1) *Reorganisation of field work*: Field work is the foundation of social work curriculum. The field work was institutionalised and a field work coordinator's office was strengthened. Field work practicum conducted at the Institute is an ongoing innovation for many years. Field work designed for the students at the Institute consists of general and field work orientation programme, general and advanced observation visits, urban and rural community placement, general and specialised agency placement, industrial placement for HR specialisation students, concurrent and residential field work placement, rural camp, study tour, block placement (internship), skill labs and participation in government, nongovernmental and industrial community extension projects and surveys, and organisation of field based seminars and paper presentations by the students are some of the ongoing and reorganised field work practices.
- 2) Need based extension projects like, Drought Relief and Rehabilitation Programme and Awareness and Training Programme on Prevention of Atrocities Act

7.4 Contribution to environmental awareness / protection

- 1) Use of green energy and propagation of the innovation in green energy to all the visitors, parents, alumni and associates of the Institute
- 2) Preparation and maintenance of new green lawn in the backyard of the campus
- 3) Preparation of vermin composting, herbal garden and tree plantation in the field work villages
- 4) Social awareness campaign in the field work villages regarding Nirmalgram project for open defecation free villages

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

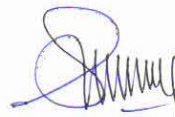
7.6 Any other relevant information the institution wishes to add: **Nil**

8. Plans of institution for next year

- Start a new need based UGC sponsored short term certificate course on Human Rights, besides continuing the value added and autonomous programmes like the Certificate Course in Counselling and Certificate course in NGO management
- Continue the job oriented University affiliated self financing post graduate course of MAMR and need based Diploma programme of DDM, which is also affiliated to Savitribai Phule Pune University
- Organise the fourth international conference on Spirituality and Social Work with theme "Promoting Social Justice and Empowerment: Addressing Local and Global Challenges".
- Organise a two days State level Seminar on Human Rights and Social Exclusion
- To continue to provide skill development workshops for the students like workshop on Short Film making and Documentary making, Language Lab Workshop and workshop on spreading awareness regarding Multiple Sclerosis
- Organise Consultation on Drought Management for officers and social work practitioners from GOs, NGOs and village Communities
- Organise faculty development programme such as workshop on Field work supervision
- Conduct extensive village development programmes through the field work extension
- To continue collaboration with YASHADA, Pune to organise Vasundhara Watershed Awareness and Training Programme in the villages
- To continue Child Guidance and Counselling Centre at Anand Sadan, the urban extension project for non formal education
- To complete the Study on Coping with Drought and the Paradhi Development Plan
- To continue the major research projects sponsored by UGC and the ICSSR
- To continue the regular students welfare programme like earn and learn scheme, personality development scheme for girl students, career guidance and job placement programme and the special guidance schemes and NSS extension programmes
- To initiate a series of Knowledge sharing sessions in collaboration with the UNC School of Social Work, Chapel Hills, USA through video conferencing
- To continue expansion of the use of technology and computerisation of various institutional services such as new computers and software for the office and the library



Name: Dr. Jaimon Varghese
Signature of the Coordinator, IQAC



Name: Dr. Suresh Pathare
Signature of the Chairperson, IQAC

